

Door County Beekeepers Club Association Bylaws

Article I – Name

The name of the association shall be the Door County Beekeepers Club Association (DCBCA).

Article II – Purpose/Objectives

Purpose:

DCBCA mission is to: To promote the study, science and craft of beekeeping through education, encouragement and community for all Door County beekeepers, and raise awareness to the benefits of bees for our environment, ecology and local economy

Objectives:

Section I: The purposes shall be to engage in any lawful activities authorized by Chapter 181 of the Wisconsin Statutes and Section 501(c)(3) of the Internal Revenue Code. The Door County Beekeepers Club Association, is organized for charitable, religious, educational or scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

Section II: No part of the net earnings of the organization shall inure to the benefits of, or be distributed to its Members, Trustees, Officers, or other private persons, except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of these purposes.

Section III: Notwithstanding any other provisions of the Articles, the organization shall not carry on any other activities not permitted to be carried on by any organization exempt from Federal Income Tax under Section 501(c)(3) of the Internal Revenue Code or corresponding section of any future tax code.

Section IV: In the event of the dissolution of the Door County Beekeepers Club Association, its assets shall be distributed for one or more of the exempt purposes specified in Section 501(c)(3) of the Internal Revenue Code.

Section V: The Door County Beekeepers Club Association. shall not, directly or indirectly, participate or intervene in any way, including the publishing or distribution of statements in any political campaign on behalf of, or in opposition to, any candidate for political office, or to devote its activities to any attempt to influence legislation.

Section VI: The name of the organization or the names of any members in their official capacities shall not be used in connection with a commercial concern, with any partisan interest or for any purpose not appropriately related to promotion or purposes of the organization.

Article III – Membership Rules

Membership may be open to all people interested in bees and beekeeping upon payment of annual dues. Yearly dues to be determined by the Executive Committee. The membership year is a calendar year.

Any person complying with the regulations of the by-laws and who is current with the annual dues shall be considered a member in good standing. They shall be entitled to vote at the annual election of officers to be nominated for office, participate in the deliberations of the association, and participate in

field training, club orders and equipment rentals. Proxy votes are not allowed. A member may be expelled by a vote of two-thirds of members present at a meeting.

Article IV – Officers, Duties, Terms of Office, Vacancy, and Removal from office.

The officers of this Association hereafter referred to as the Executive Committee; consist of the President, Co-President, Vice-President, Secretary, Treasurer.

Section 1 – President

It is the duty of the President to delegate or personally schedule, prepare an agenda, call and preside over all meetings of the Association and of the Executive Committee, shall preside over the Program Committee, and appoint members to other standing committees, as needed.

In the event the President is unable to fulfill the term of that office, the nomination and election of a President for the remainder of that term of the office shall take place according to Article V of the By-laws.

Term of Office: 3 years

Section II – Vice-President

It is the duty of the Vice-President to assist the President in the performance of the duties of that office and in the absence of the President, to perform the duties of that office as requested by the President. The Vice-President is the chair of the Education Committee (see Article VIX).

In the event the Vice-President is unable to fulfill the term of that office, the nomination and election of a Vice-President for the remainder of that term of the office shall take place according to Article V of the By-laws.

Term of Office: 3 years

Section III – Secretary

It is the duty of the Secretary to record the minutes of all Executive Committee and Association meetings, to conduct such Association correspondence as the President or the Executive Committee shall direct. The Secretary is responsible for keeping the minutes and they shall be sent to all members at least one week prior to the monthly meeting.

In the event the Secretary is unable to fulfill the term of that office, an interim Secretary shall be appointed by the President of the Association for the remainder of that term of office. The election of a Secretary for the following term shall take place according to Article V of the by-laws.

Term of Office: 3 years

Section 4 – Treasurer

It is the duty of the Treasurer to keep an accurate record of all monetary transactions of the Association, to record and deposit all monies received by the Association to make disbursements only upon the written request of the President for expenses over \$50.00, to present to the Secretary a complete typed report of all current transactions and bank balances at each Association meeting and to maintain a list of all dues-paying members, which shall be shared with the Secretary. Monthly reports shall be sent to

all members one week before the monthly meeting.

In the event the Treasurer is unable to fulfill the term of office, the nomination and election of a Treasurer for the remainder of that term of office shall take place according to Article V of the Constitution. The election of a Treasurer for the following term shall take place according to Article V of the By-laws.

Term of Office: 3 years

Section 5 – Removal from office

Elected officers shall be removed from their positions for:

- Absenteeism – Unless excused by the President, an officer will be considered not in good standing and will automatically be removed for missing three consecutive regular meetings of the organization or more than seven meetings.
- Recall – Any officer may be recalled for cause including, but not limited to, the following grounds.
- Failure to perform duties as defined in Article IV
- Failure to follow the bylaws of the organization
- Illegal use, misuse, loss, or damage of the organization's assets such as equipment, property, data, or fund authorizing or expending funds obligating the organization to debt without proper prior authorization by the association

Article V – Elections

The existing officers term ends on December 31, and the new Presidents term begins on January 1st. Nominations for each office shall be presented to the membership in October, prior to the regular annual meeting in November.

Voting for officers is one vote per family member and one vote for a single membership. Voting may be either by written ballot (if more than one nominee for an office), by voice, or by show of hands.

Article VI – Meetings

Meetings will be held as determined by the Executive Committee. Typically, a calendar year will consist of 10-11 membership meetings, and a holiday social event.

Meeting notices will include date, time, place, subject of the educational program and the agenda for the meeting.

The Rules contained in Robert's Rules of Order, Newly Revised, shall govern this organization in all cases in which they are applicable and are not in conflict with these Bylaws.

Special meetings may be called by the President, or by a majority of the members, or with written petition of at least ten percent (10%) of the voting members, as a need arises.

Article VII – Amendments

Bylaws may be amended by a majority vote of the members present at any regular meeting of the Association provided that the proposed amendment shall have been previously communicated in writing to members and then presented for a vote at the next regularly scheduled meeting.

Article VIII – Board of Directors

If the Association chooses, a Board of Directors may be formed. It shall consist of the Executive Committee and three members at large from the Association. Those members will also serve as committee Chair-people, as needed.

Article VIX – Committees

Three committees shall always be present:

1. Executive Committee – (See Article IV)
 - Maintains effective organized communication and workflow between regular meetings; conducts business as necessary for the good of the organization; presents annual budget to the membership; and assists in the efficient function of the organization.
2. Program Committee – Chairperson of this committee is the President
 - Ensure quality presentations regarding bees and/or beekeeping issues at regularly scheduled meetings.
3. Education Committee – Chairperson of this committee is the Vice-president
 - Provide classes or workshops covering the Basics of Beekeeping
 - Provide public displays at appropriate events

The president has to ability to appoint other standing committees as needed. Examples might be a Public Relations Committee, County Fair, Social Committee, Equipment coordinator, Bee Order coordinator, Procurement, IT or Website Committee. Standing committees report to the President and must abide by the bylaws.

Article X – Fiscal Year

The fiscal year shall be the calendar year.

Article XI – Dissolution of Assets

At a time when it is determined that the organization is to be dissolved, any assets will be allocated to a non-profit organization with the purpose of providing beekeeping information to the public.

We represent this to be the Constitution and By-Laws of the Door County Beekeepers Club Association, as amended and signed on _____.

President _____

Co-President _____

Vice President _____

Secretary _____

Treasurer _____